

THE HUDSON REGIONAL HEALTH COMMISSION

RESOLUTION

WHEREAS, the Annual Budget for the Hudson Regional Health Commission (the Commission) for the fiscal year beginning 01/01/2014 and ending, 12/31/2014, has been presented for introduction and adoption before the governing body of the Commission at its open public meeting of 09/12/2013; and

WHEREAS, the Annual Budget presented for introduction and adoption reflects each item of revenue and appropriation; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 2,681,389, Total Unrestricted Net Assets utilized of \$ 0 and Total Appropriations, \$ 2,681,389; and

NOW THEREFORE BE IT RESOLVED by the Board Members of the Hudson Regional Health Commission, at an open public meeting held on as follows:

1. The annual Budget for the fiscal year beginning 01/01/2014 and ending 12/31/2014 is adopted and shall constitute appropriations for the purposes stated.
2. The Executive Director is authorized and directed to take all necessary steps in furtherance of this resolution, including making expenditures and taking receipt of

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revenue, transferring and investing funds, and reporting in accordance with prevailing Commission policy and procedures.

Introduced and passed 9/12/2013

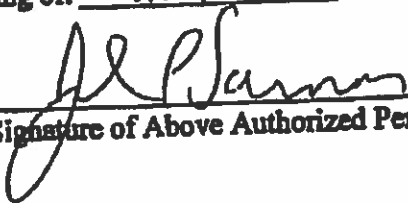
Ayes: 8

Nays: 0

Abstention: 0

Absent: 4

I certify that this is a true copy of a resolution duly adopted
at a meeting of: 9/12/13


Signature of Above Authorized Person(s)

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Hudson Regional Health Commission BUDGET – JUSTIFICATION 2014

The 2014 budget of \$2,681,389 reflects an overall increase of \$66,869 (3%) when compared to 2013 Budget. This is due to the fact that salary, fringe benefit and other categories within the budget were increased (see details below).

Increases/Decreases are summarized below.

Salary: Increase \$39,339: The Environmental Specialist position remained vacant in 2013, which reduced personnel cost in 2013. The Environmental Specialist's responsibility was distributed between existing employees and the saving that was anticipated in 2013 by keeping this position vacant will be utilized in 2014 to advance these employees in the pay scale and to cover for a Cost of Living Adjustment of 2.5%.

Overtime/Dental: No Increase/Decrease: Actual expenditures remained under the amount budgeted in 2013 for that reason 2014 budgeted amount remain the same as 2013 budget.

Payroll Taxes Increase \$2,560: Payroll taxes are directly related to the amount reflected under the employee's compensation.

Health Benefit: Increase \$20,000: Increase in this category was based on the previous year experience. It reflects an average 18% increase minus the CDC portion of the bill. It also reflects employee's contribution based on new law. No new enrollment is anticipated.

Workers Compensation: Decrease (\$920): Amount budgeted under this category was based on the previous year experience. Actual expenditures remained under the amount budgeted in 2013 for that reason Workers Compensation was lowered from \$24,920 to \$24,000.

On Call: Decrease (\$3,177): Amount budgeted under this category was based on the previous year experience. Actual expenditures remained under the amount budgeted in 2013 for the reason On Call was lowered from \$17,000 to \$13,823.

Temporary: Increase \$1,500 Amount budgeted under this category was based on the previous year experience. Actual expenditures remained under the amount budgeted in 2013 but there was a Rutgers' grant in 2013 that hasn't been confirmed for 2014 for that reason this category was increase from \$19,500 to \$21,000.

Retiree Health Benefit: Increase \$16,000: Increase in this category was based on previous year experience. It reflects an 18% increase on the private policy and a 13.77% on the State Health Benefit Policy.

P.E.R.S: No Increase/Decrease: Public Employee Retirement System is at 100% of contribution. Actual expenditures remained under the amount budgeted in 2013 for that reason 2014 budgeted amount remain the same as 2013 budget. There was a decrease in this category based on 2012/2013 and 2013/2014 actual bills but 2014/2015 bills is not available yet.

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All Other Budget Categories: All other budget categories were calculated based on previous year experience. While some of the actual expenditures decrease for some items under this category other items were increased. When comparing 2013 Budget "other cost" to 2014 Proposed Budget "other cost" there is an overall decrease of (\$8,433).

Appropriations:

Personnel	\$2,273,612
Grant Programs	\$ 193,260
Office	\$ 37,700
Travel	\$ 31,700
Contractual	\$ 76,217
Equipment	\$ 26,000
Other	\$ 42,900
Total Appropriations	\$2,681,389

Revenue:

Sufficient revenue must be raised from various sources to support the annual spending plan. Revenues used to support the 2014 Budget are summarized below:

Revenue Sources:

Local Revenues (Municipal & County)	\$2,046,292
Miscellaneous Revenue	\$ 8,000
Reserve from prior years	\$
HRHC EQEF	\$ 36,000
R&C	<u>\$ 341,000</u>
Total	<u>\$2,431,292</u>
State Revenues	\$ 494,805
Federal Revenues	<u>\$ 96,292</u>
Total Revenues	<u>\$2,681,389</u>

Marisol Leguizamon

Chief Financial Officer

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APPROPRIATIONS

GENERAL APPROPRIATIONS	2013		2014		
	Original Budget As Amnd	Estimated Expenditures	2014 Proposed Budget	2014 Budget to 2013 Budget \$ Change	2014 Budget to 2013 Actual \$ Change
PERONNEL					
SALARIES	1,400,000.00	1,351,422.24	1,439,339.00	39,339.00	87,916.76
PAYROLL TAXES	124,440.00	112,689.74	127,000.00	2,560.00	14,310.26
HEALTH BEN.	267,000.00	263,006.30	287,000.00	20,000.00	23,993.70
DENTAL	17,450.00	15,641.44	17,450.00	0.00	1,808.56
P.E.R.S.	200,000.00	185,000.00	200,000.00	0.00	15,000.00
WORKER'S COMPENSATION	24,920.00	23,224.67	24,000.00	-920.00	775.33
OVERTIME	20,000.00	13,252.59	20,000.00	0.00	6,747.41
ON CALL	17,000.00	11,980.00	13,823.00	-3,177.00	1,843.00
TEMPORARY	19,500.00	12,582.12	21,000.00	1,500.00	8,417.88
RETIREE BEN.	108,000.00	108,855.42	124,000.00	16,000.00	15,144.58
TOTAL	2,198,310.00	2,097,654.52	2,273,612.00	75,302.00	176,957.48
GRANT PROGRAMS (INCLUSIVE OF PAYROLL)					
MRC NACCHO 2013	4,000.00	4,000.00			
*CDC 2012/2013	188,639.00	188,639.00			
HPP 2012/2013	4,400.00	4,400.00			
CRI-CDC 2012/2013	63,920.00	63,920.00			
*CDC 2013/2014	137,363.00	137,363.00	137,363.00		
HPP 2013/2014	2,273.00	2,273.00	2,272.00		
CRI-CDC 2013/2014	53,626.00	53,626.00	53,626.00		
MRC IRONMAN	504.00	504.00			
RUTGERS' WARFIGHTER PROT	7,500.00	7,500.00			
EQEF RESERVE	7,869.00	7,869.00			
TOTAL	470,094.00	470,094.00	193,260.00		0.00
OFFICE					
OFF. SUPPLIES	10,000.00	6,907.20	10,000.00	0.00	3,092.80
POSTAGE	5,000.00	4,003.74	5,000.00	0.00	996.26
COPIER LEASE	4,000.00	2,688.00	4,000.00	0.00	1,312.00
PUB./SUB.	2,500.00	1,084.00	2,500.00	0.00	1,416.00
LEGAL ADVERTISEMENT	1,000.00	463.04	1,000.00	0.00	538.96
COOLER RENTAL	200.00	119.88	200.00	0.00	80.12
OFF./COMP. EQUIPMENT	10,000.00	0.00	15,000.00	5,000.00	15,000.00
TOTAL	32,700.00	15,265.86	37,700.00	5,000.00	22,434.14
TRAVEL					
CONV. & MEETINGS	4,000.00	1,648.72	3,500.00	-500.00	1,851.28
AUTO MAINTENANCE	8,000.00	5,815.00	7,000.00	-1,000.00	1,185.00
GASOLINE	20,000.00	15,797.56	21,000.00	1,000.00	5,202.44
MILEAGE REIMBURSEMENT	1,000.00	381.36	200.00	-800.00	-161.36
TOTAL	33,000.00	23,622.84	31,700.00	-1,300.00	8,077.36
CONTRACTUAL					
INSURANCE-JIF	25,000.00	28,424.51	27,217.00	1,217.00	792.49
AUDITOR	19,500.00	18,200.00	19,500.00	0.00	1,300.00
LEGAL	25,000.00	15,200.14	25,000.00	0.00	9,799.86
PAYROLL SERVICE	3,500.00	2,520.24	3,000.00	-500.00	479.76
WEATHER & EMERG. OPERATIONS AGREEMENT-HARR	1,500.00	1,500.00	1,500.00	0.00	0.00
TOTAL	75,500.00	63,844.89	76,217.00	717.00	12,372.11
EQUIPMENT					
GENERAL SUPPLIES	10,000.00	2,552.38	8,000.00	-2,000.00	5,447.62
EQUIPMENT	20,000.00	7,800.00	15,000.00	-5,000.00	7,200.00
EQUIPMENT MTCE	7,000.00	7,213.29	3,000.00	-4,000.00	-4,213.29
VEHICLE	0.00	0.00	0.00	0.00	0.00
TOTAL	37,000.00	17,565.67	26,000.00	-11,000.00	8,434.33

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GENERAL APPROPRIATIONS	2013		2014		
	Original	Estimated	2014	2014 Budget to	2014 Budget to
	Budget As Amnd	Expenditures	Proposed Budget	2013 Budget \$ Change	2013 Actual \$ Change
OTHER					
TRAINING	6,000.00	2,950.88	6,000.00	0.00	3,049.14
IMMUN.	15,000.00	14,811.68	18,000.00	3,000.00	3,188.34
W. SURV.	5,000.00	722.00	5,000.00	0.00	4,278.00
LABORATORY	5,000.00	988.00	3,000.00	-2,000.00	2,014.00
COMM. MEET.	1,500.00	762.80	1,000.00	-500.00	237.20
BANK FEES	750.00	295.20	400.00	-350.00	104.80
MISCELLANEOUS	2,000.00	128.00	1,000.00	-1,000.00	872.00
MEMBERSHIP/LICENSE	2,000.00	1,714.00	2,000.00	0.00	286.00
RESERVE FOR EMERGENCY OPERATION	5,000.00	0.00	5,000.00	0.00	5,000.00
RECORD DESTRUCTION	2,500.00	0.00	1,500.00	-1,000.00	1,500.00
TOTAL	44,750.00	22,370.52	42,900.00	-1,850.00	20,529.48
TOTAL	2,891,354.00	2,710,418.10	2,681,389.00	66,869.00	247,804.90

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ANTICIPATED REVENUE

GENERAL REVENUES	2013		2014	2014 Budget to 2013 Actual Change
	Original Budget As Amnd	Estimated Revenue	Proposed Budget	
MUNICIPAL	219,860.00	219,860.00	219,860.00	0.00
USEPA	98,292.00	98,292.00	98,292.00	0.00
RTK	17,575.00	17,575.00	17,575.00	0.00
CEHANJDEP	196,470.00	196,470.00	196,470.00	0.00
CEHANJDEP/UST **	52,500.00	52,500.00	52,500.00	0.00
CEHANJDEP/DLING	10,000.00	10,000.00	10,000.00	0.00
HCIA	133,269.00	133,269.00	137,267.00	3,998.00
COUNTY	1,110,971.00	1,110,971.00	1,333,165.00	222,194.00
EBL: Bayonne	1,800.00	1,800.00	1,800.00	0.00
Harrison	600.00	600.00	600.00	0.00
Hoboken	600.00	600.00	600.00	0.00
Kearny	1,200.00	1,200.00	1,200.00	0.00
North Bergen	600.00	600.00	600.00	0.00
Union City	7,200.00	7,200.00	7,200.00	0.00
West New York	3,000.00	3,000.00	3,000.00	0.00
RESERVE	28,958.00	(153,977.90)		153,977.90
HRHC EQEF	179,000.00	179,000.00	38,000.00	-143,000.00
DEFERRED REVENUE R&C	318,587.00	318,587.00	341,000.00	22,413.00
MISC. REVENUE	19,097.00	19,097.00	8,000.00	-11,097.00
LEGAL & SOFTWARE	7,889.00	7,889.00		
CDC 2012/2013	188,639.00	188,639.00		
CRI-CDC 2012/2013	63,920.00	63,920.00		
HPP 2012/2013	4,400.00	4,400.00		
*CDC 2013/2014	137,363.00	137,363.00	137,363.00	
HPP 2013/2014	2,273.00	2,273.00	2,272.00	
CRI-CDC 2013/2014	53,626.00	53,626.00	53,625.00	
MRC 2013	4,000.00	4,000.00		
MRC IRONMAN	504.00	504.00		
JC LEAD	681.00	681.00		-681.00
STATE LEAD GRANT	25,000.00	25,000.00	25,000.00	0.00
RUTGERS	7,500.00	7,500.00		
TOTAL	2,891,354.00	2,710,418.10	2,681,389.00	247,804.90