

Hudson Regional Health Commission
BUDGET – JUSTIFICATION 2019

The 2019 Budget of \$3,148,800 reflects an overall increase of \$156,541 which is about 5.95% when compared to 2018 Budget, this is due to personnel cost increase of \$179,541, this increase is due to the fact that 2019 budget is only assuming 6 month of the Bioterrorism and Lead grant for the personnel that is split between these grants and consolidated fund, while equipment cost decreased by \$23,000 (see details below).

Increases/Decreases are summarized below:

Salary: Increase \$150,304: Increase in this category is due to the fact that 2019 budget is only assuming 6 month of the Bioterrorism and lead grant for the personnel that is split between these grants and consolidated fund.

Overtime/On Call/Temporary: No increase/Decrease: Overtime, On Call and temporary employees cost remained basically the same in 2017 & 2018 and are estimated to remain the same in 2019.

Overtime Idling: Decrease (\$4,730): This is due to a reduction in the idling grant funding. Idling grant was reduce from \$13,500 in 218 to \$10,976 for 2019

Payroll Taxes Increase \$9,345: Payroll taxes are directly related to the amount reflected under the employee's compensation. Payroll Taxes' calculation formula reflects FICA tax exemption for the employees' contribution portion of the health insurance bill. Employee's percent (%) of contribution remained the same as 2018 for 2019, plus health insurance premium is not anticipated to increase from 2018 to 2019 since it didn't increase from 2017 to 2018. SUI was based on the limitation of \$33,500/employee per year.

Workers Compensation: Increase \$571: Amount budgeted was based on previous year experience. There was a 1% increase from 2017 to 2018, plus 2019 budget is only assuming 6 month of the Bioterrorism and Lead grant for the personnel that is split between these grants and consolidated fund.

Health Benefit: Increase \$6,715: Amount budgeted under this category was based on previous year experience. There was no rate increase from 2017 to 2018, but 2019 budget is only assuming 6 month of the Bioterrorism and lead grant for the personnel that is split between these grants and consolidated fund.

Dental: Increase \$2,378: Amount budgeted under this category was based on previous year experience. There was a 1.64% increase from 2017 to 2018 plus 2019 budget is only assuming 6 month of the Bioterrorism and lead grant for the personnel that is split between these grants and consolidated fund.

P.E.R.S: Increase \$35,850: Public Employee Retirement System is at 100% of contribution. There was a 7.30% increase when comparing 2017 and 2018 actual bills plus 2019 budget is only assuming 6 month of the Bioterrorism and lead grant for the personnel that is split between these grants and consolidated fund.

Retiree Health Benefit: Decreased (\$20,892): Amount budgeted under this category was based on previous year experience. There was an average decrease of 10.32% from 2017 actual to 2018 actual even though there was a %3.01 premium rate increase, this is due to one employee going on Medicare plus one employee's dependent who reached the age of 26 and came out of the policy. There is no new enrollment anticipated in 2019.

All Other Budget Categories: Decrease (\$23,000): All other budget categories were calculated based on previous year experience. While some of the actual expenditures decreased for some items under this category, other items were increased. When comparing 2018 Budget "other cost" to 2019 Proposed Budget "other cost" there is an overall Decrease of \$23,000. This is due to the fact that there were two vehicle purchased in 2018 while there is only one proposed vehicle purchase for 2019, there is also some additional equipment purchase anticipated for 2019.

REVENUE INCREASE/DECREASE:

The Commission's revenue portion of the budget was very stable over the past few years, but in 2018/2019 there were some grants changes that impacted the budget. The 2019 Budget of \$3,148,800 reflects an overall increase of \$156,541 which is about 5.95% when compared to 2018 Budget.

Increases/Decreases are summarized below:

Hudson County: Increase: \$32,540: There is a 2% increase to the Hudson County's Agreement anticipated for 2019.

Hudson County Improvement Authority: Increase \$4,635: There is a 3% increase to the Hudson County Improvement Authority's Agreement anticipated for 2019.

CEHA/UST: Decrease (\$26,250): This is due to the elimination of the UST program at local level as of 7/1/18.

CEHA/Idling: Decrease (\$3,320): This is due to a reduction of funding from grant.

Penalty (EQEF), R&C and Miscellaneous Revenue: Increase \$148,936: overall increase for these categories is due to the fact that no R&C was required in 2018 to balance the budget while 2019 budget required \$172,700, plus penalty and miscellaneous revenue decreased in 2019 (2018 misc. revenue reflects sell of two vehicle not anticipated in 2019 and 2018 penalty was budgeted for \$116,241 while 2019 only for \$100,000).

Appropriations:

Personnel	\$2,514,795
Grant Programs	\$ 361,809
Office	\$ 39,300
Travel	\$ 31,800
Contractual	\$ 80,896
Equipment	\$ 61,000
Other	<u>\$ 59,200</u>
Total Appropriations	<u>\$3,148,800</u>

Revenue:

Sufficient revenue must be raised from various sources to support the annual spending plan. Revenues used to support the 2019 Budget are summarized below:

Revenue Sources:

Local Revenues (Municipal & County)	\$2,058,910
Miscellaneous Revenue	\$ 35,000
HRHC EQEF	\$ 100,000
ERHC	\$ 99,468
R&C	<u>\$ 172,700</u>
Total	<u>\$2,466,078</u>
State Revenues	\$ 586,430
Federal Revenues	<u>\$ 96,292</u>
Total Revenues	<u>\$3,148,800</u>

Marisol Leguizamon

Chief Financial Officer

APPROPRIATIONS

GENERAL APPROPRIATIONS	2018		2019		
	Budget As Amnd	Estimated Expenditures	2019 Proposed Budget	2019 Budget to 2018 Budget \$ Change	2019 Budget to 2018 Actual \$ Change
PERONNEL					
SALARIES	1,462,515.00	1,462,514.31	1,612,819.00	150,304.00	150,304.69
OVERTIME	45,000.00	44,999.61	45,000.00	0.00	0.39
OVERTIME/IDLING	15,706.00	14,295.94	10,976.00	-4,730.00	-3,319.94
ON CALL	14,000.00	5,674.25	14,000.00	0.00	8,325.75
TEMPORARY	21,000.00	20,500.36	21,000.00	0.00	499.64
PAYROLL TAXES	120,655.00	120,654.45	130,000.00	9,345.00	9,345.55
WORKER'S COMPENSATION	31,429.00	31,428.92	32,000.00	571.00	571.08
HEALTH BENEFIT	273,285.00	273,284.94	280,000.00	6,715.00	6,715.06
DENTAL	14,622.00	14,621.60	17,000.00	2,378.00	2,378.40
P.E.R.S.	191,150.00	191,149.48	227,000.00	35,850.00	35,850.52
RETIREE BENEFIT	145,892.00	121,139.76	125,000.00	-20,892.00	3,860.24
TOTAL	2,335,254.00	2,300,263.62	2,514,795.00	179,541.00	214,531.38
GRANT PROGRAMS (*INCLUSIVE OF PAYROLL)					
HCIA EQEF RESERVE					
MRC NACCHO					
MRC RESERVE					
CDC-CRI RESERVE					
CDC-BASE 2017/2018	118,029.00	118,029.24			
CDC-CRI 2017/2018	49,356.00	49,355.97			
CDC-MRC 2017/2018	4,111.00	4,110.78			
CDC-STD 2017/2018	2,745.00	2,745.25			
CDC-STD 2017/2018 Jersey City	28,146.00	28,146.41			
CDC-BASE 2018/2019	119,099.00	119,099.00	119,099.00		
CDC-CRI 2018/2019	50,410.00	50,410.00	50,410.00		
CDC-MRC 2018/2019	2,300.00	2,300.00	2,300.00		
STATE LEAD GRANT 2017/2018	214,438.00	214,438.00			
STATE LEAD GRANT 2018/2019	190,000.00	190,000.00	190,000.00		
TOTAL	778,634.00	778,634.65	361,809.00	0.00	0.00
OFFICE					
OFF. SUPPLIES	12,000.00	9,176.16	12,000.00	0.00	2,823.84
POSTAGE	6,000.00	5,501.32	6,000.00	0.00	498.68
COPIER LEASE	3,100.00	2,448.00	3,100.00	0.00	652.00
PUBLICATION & SUBSCRIPTION	2,000.00	1,665.90	2,000.00	0.00	334.10
LEGAL ADVERTISEMENT	1,000.00	614.37	1,000.00	0.00	385.63
COOLER RENTAL	200.00	131.88	200.00	0.00	68.12
OFFICE/COMPUTER EQUIPMENT	15,000.00	0.00	15,000.00	0.00	15,000.00
TOTAL	39,300.00	19,537.63	39,300.00	0.00	19,762.37
TRAVEL					
CONVENTION & MEETINGS	3,500.00	3,485.74	3,500.00	0.00	14.26
AUTO MAINTENANCE	12,500.00	5,055.60	12,500.00	0.00	7,444.40
GASOLINE	15,000.00	11,920.50	15,000.00	0.00	3,079.50
MILEAGE REIMBURSEMENT	800.00	186.82	800.00	0.00	613.18
TOTAL	31,800.00	20,648.66	31,800.00	0.00	11,151.34
CONTRACTUAL					
INSURANCE-JIF	36,000.00	30,083.21	36,000.00	0.00	5,916.79
AUDITOR	20,296.00	19,353.21	20,296.00	0.00	942.79
LEGAL	20,000.00	18,685.80	20,000.00	0.00	1,314.20
PAYROLL SERVICE	3,100.00	2,839.56	3,100.00	0.00	260.44
WEATHER & EMERG. OPERATIONS	1,500.00	1,500.00	1,500.00	0.00	0.00
TOTAL	80,896.00	72,461.78	80,896.00	0.00	8,434.22
EQUIPMENT					
GENERAL SUPPLIES	7,500.00	6,681.72	7,500.00	0.00	818.28
EQUIPMENT	11,000.00	5,674.87	15,000.00	4,000.00	9,325.13
EQUIPMENT MAINTENANCE	8,500.00	5,141.00	8,500.00	0.00	3,359.00
VEHICLE	57,000.00	51,818.72	30,000.00	-27,000.00	-21,818.72
TOTAL	84,000.00	69,316.31	61,000.00	-23,000.00	-8,316.31

GENERAL APPROPRIATIONS	2018		2019		
	Budget As Amnd	Estimated	2019	2019 Budget to	2019 Budget to
		Expenditures	Proposed Budget	2018 Budget \$ Change	2018 Actual \$ Change
OTHER					
TRAINING	6,000.00	3,387.85	6,000.00	0.00	2,612.15
COMMUNICATION	18,000.00	15,625.02	18,000.00	0.00	2,374.98
MEDICAL SURVEILANCE	4,000.00	0.00	4,000.00	0.00	4,000.00
LABORATORY	3,000.00	0.00	3,000.00	0.00	3,000.00
COMMISSION MEETING	1,000.00	923.00	1,000.00	0.00	77.00
BANK FEES	700.00	176.33	700.00	0.00	523.67
MISCELLANEOUS	1,000.00	75.00	1,000.00	0.00	925.00
MEMBERSHIP/LICENSE	2,000.00	982.00	2,000.00	0.00	1,018.00
RESERVE FOR EMERGENCY OPERATION	5,000.00	0.00	5,000.00	0.00	5,000.00
MOVING EXPENSE	7,000.00	0.00	7,000.00	0.00	7,000.00
RECORD DESTRUCTION	1,500.00	225.00	1,500.00	0.00	1,275.00
RECORD SCANNING	10,000.00	10,000.00	10,000.00	0.00	0.00
TOTAL	59,200.00	31,394.20	59,200.00	0.00	27,805.80
TOTAL	3,409,084.00	3,292,256.85	3,148,800.00	156,541.00	273,368.80

ANTICIPATED REVENUE

GENERAL REVENUES	2018		2019	
	Budget As Amnd	Estimated Revenue	2019 Proposed Budget	2019 Budget to 2018 Actual Change
MUNICIPAL	219,860.00	219,860.00	219,860.00	0.00
RTK	17,575.00	17,575.00	17,575.00	0.00
CEHA/USEPA	96,292.00	96,292.00	96,292.00	0.00
CEHA/CORE/PESTICIDE	196,070.00	196,070.00	196,070.00	0.00
CEHA/NJDEP/UST	26,250.00	26,250.00	0.00	-26,250.00
CEHA/NJDEP/IDLING	14,296.00	14,296.00	10,976.00	-3,320.00
HCIA	154,495.00	154,495.00	159,130.00	4,635.00
COUNTY	1,626,980.00	1,626,980.00	1,659,520.00	32,540.00
ESSEX	99,468.00	99,468.00	99,468.00	0.00
EBL: Bayonne	4,200.00	4,200.00	4,200.00	0.00
East Newark	0.00	0.00	0.00	0.00
Guttenberg	1,200.00	1,200.00	1,200.00	0.00
Harrison	1,200.00	1,200.00	1,200.00	0.00
Hoboken	600.00	600.00	600.00	0.00
Kearny	3,000.00	3,000.00	3,000.00	0.00
North Bergen	600.00	600.00	600.00	0.00
Secaucus	2,400.00	2,400.00	2,400.00	0.00
Union City	4,800.00	4,800.00	4,800.00	0.00
Weehawken	1,200.00	1,200.00	1,200.00	0.00
West New York	1,200.00	1,200.00	1,200.00	0.00
RESERVE	0.00	0.00	0.00	0.00
HRHC EQEF	116,241.00	116,241.00	100,000.00	-16,241.00
DEFERRED REVENUE R&C	0.00	0.00	172,700.00	172,700.00
MISC. REVENUE	42,523.00	42,523.00	35,000.00	-7,523.00
STATE LEAD GRANT 2017/2018	214,438.00	214,438.00		
STATE LEAD GRANT 2018/2019	190,000.00	190,000.00	190,000.00	0.00
HRHC PENALTY				
HCIA EQEF RESERVE				
MRC NACCHO				
MRC RESERVE				
CDC-CRI RESERVE				
CDC-BASE 2017/2018	118,029.00	118,029.00		
CDC-CRI 2017/2018	49,356.00	49,356.00		
CDC-MRC 2017/2018	4,111.00	4,111.00		
CDC-STD 2017/2018	2,745.00	2,745.00		
CDC-STD 2017/2018 Jersey City	28,146.00	28,146.00		
CDC-BASE 2018/2019	119,099.00	119,099.00	119,099.00	
CDC-CRI 2018/2019	50,410.00	50,410.00	50,410.00	
CDC-MRC 2018/2019	2,300.00	2,300.00	2,300.00	
TOTAL	3,409,084.00	3,409,084.00	3,148,800.00	156,541.00

THE HUDSON REGIONAL HEALTH COMMISSION

RESOLUTION

WHEREAS, the Annual Budget for the Hudson Regional Health Commission (the Commission) for the fiscal year beginning 01/01/2019 and ending, 12/31/2019, has been presented for introduction and adoption before the governing body of the Commission at its open public meeting of 09/13/2018; and

WHEREAS, the Annual Budget presented for introduction and adoption reflects each item of revenue and appropriation; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 3,148,800, Total Unrestricted Net Assets utilized of \$ 0 and Total Appropriations, \$ 3,148,800; and

NOW THEREFORE BE IT RESOLVED by the Board Members of the Hudson Regional Health Commission, at an open public meeting held on as follows:

1. The annual Budget for the fiscal year beginning 01/01/2019 and ending 12/31/2019 is adopted and shall constitute appropriations for the purposes stated.
2. The Executive Director is authorized and directed to take all necessary steps in furtherance of this resolution, including making expenditures and taking receipt of

revenue, transferring and investing funds, and reporting in accordance with prevailing Commission policy and procedures.

Introduced and passed _____

Ayes: _____

Nays: _____

Abstention: _____

Absent: _____

I certify that this is a true copy of a resolution duly adopted
at a meeting of: _____

Signature of Above Authorized Person(s)