

THE HUDSON REGIONAL HEALTH COMMISSION

RESOLUTION

WHEREAS, the Annual Budget for the Hudson Regional Health Commission (the Commission) for the fiscal year beginning 01/01/2013 and ending, 12/31/2013, has been presented for introduction and adoption before the governing body of the Commission at its open public meeting of 06/12/2013; and

WHEREAS, the Annual Budget presented for introduction and adoption reflects each item of revenue and appropriation; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 2,864,396, Total Unrestricted Net Assets utilized of \$ 26,958 and Total Appropriations, \$ 2,891,354; and

NOW THEREFORE BE IT RESOLVED by the Board Members of the Hudson Regional Health Commission, at an open public meeting held on as follows:

1. The annual Budget for the fiscal year beginning 01/01/2013 and ending 12/31/2013 is adopted and shall constitute appropriations for the purposes stated.
2. The Executive Director is authorized and directed to take all necessary steps in furtherance of this resolution, including making expenditures and taking receipt of

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revenue, transferring and investing funds, and reporting in accordance with prevailing Commission policy and procedures.

Introduced and passed June 12, 2013

Ayes: 12

Nays: /

Abstention: /

Absent: /

I certify that this is a true copy of a resolution duly adopted at a meeting of: 6/12/13

X J. P. Sarno  
Signature of Above Authorized Person(s)

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### Hudson Regional Health Commission BUDGET – JUSTIFICATION 2013

The 2013 budget of \$2,891,354 reflects an overall increase of \$15,397 (0.6399%) compared to 2012 actual. This is due to the fact that even though salary decreased, other costs within the personnel category as well as other categories within the budget were increased. The CDC grant, which is expected to be approved by July, will increase savings by \$42,000, an overall decrease \$26,603 (1.105%) compared to 2012 actual.

Increases/Decreases are summarized below.

**Salary: Decrease:** Reflects retirement of one Environmental Specialist, the position remains vacant. While 2012 reflects savings under this category from sharing costs with CDC Grant, the 2013 Budget does not reflect funding from the CDC grant sharing cost, which, if approved will increase savings under this category by \$42,000. The CDC Grant agreement hasn't been approved yet.

**Payroll Taxes:** Are directly related to the amount reflected under the employee's compensation.

**Post-Retirement Benefit: Decrease:** It was determined in a meeting on November 2012 that there will be no further funding for this liability.

**P.E.R.S: Increase:** Public Employee Retirement System is projected at 100% of contribution. Increase in this category reflects an average 9% increase based on previous year experience minus the CDC portion of the bill.

**Health Benefit: Increase:** Increase in this category reflects an average 12% increase based on previous year experience minus the CDC portion of the bill plus the enrolment on January 2013 of one employee that stopped receiving benefits from his partner's employer. It also reflects employee's contribution based on new law.

**Dental: Increase:** Increase in this category reflects an average 8% increase based on previous year experience minus CDC portion of the bill. There was no new enrollment on the Dental Plan.

**Retiree Health Benefit: Increase:** Increase in this category reflects an average 13% base on previous year increase experience plus the bill for the recently retired employee.

**All Other Budget Categories:** All other budget categories were calculated based on previous year's average. Although we were able to save under the salary category the other category is projected to increase based on previous year experience, and the fact that in 2012 there were no purchase of equipment or major equipment maintenance. It is estimated that in 2013 some old equipment maintenance will increase and possible replacement of such equipment are also projected.

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**Appropriations:**

Personnel	\$2,198,310
Grant Programs	\$ 470,094
Office	\$ 32,700
Travel	\$ 33,000
Contractual	\$ 75,500
Equipment	\$ 37,000
Other	\$ 44,750
Total Appropriations	\$2,891,354

**Revenue:**

Sufficient revenue must be raised from various sources to support the annual spending plan. Revenues used to support the 2013 Budget are summarized below:

Revenue Sources:

Local Revenues (Municipal & County)	\$1,479,781
Miscellaneous Revenue	\$ 19,097
Reserve from prior years	\$ 26,958
HRHC EQEF	\$ 179,000
R&C	\$ 318,587
HCIA Deferred Revenue (Legal/Computer Expenses appropriated in 2008)	<u>\$ 7,869</u>
Total	<u>\$2,031,292</u>
State Revenues	\$ 848,058
Federal Revenues	<u>\$ 12,004</u>
Total Revenues	<u>\$2,891,354</u>

Marisol Leguizamon

Chief Financial Officer

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GENERAL APPROPRIATIONS	2012		2013	
	Original Budget As Amnd	Actual Expenditures	2013 Proposed Budget	2013 Budget to 2012 Actual & Change
EQUIPMENT	10,302.00	6,843.00	10,000.00	3,357.00
GENERAL SUPPLIES	20,000.00	3,375.00	20,000.00	16,625.00
EQUIPMENT	8,000.00	3,843.00	7,000.00	3,157.00
EQUIPMENT MTCE	0.00	0.00	0.00	0.00
VEHICLE			37,000.00	23,139.00
<b>TOTAL</b>	<b>39,302.00</b>	<b>13,861.00</b>		
OTHER	4,000.00	3,925.00	6,000.00	2,075.00
TRAINING	22,000.00	12,083.00	15,000.00	2,917.00
COMMUN.	6,500.00	553.00	5,000.00	4,447.00
MED. SURV.	7,000.00	3,446.00	5,000.00	1,554.00
LABORATORY	1,500.00	680.00	1,500.00	820.00
COMM. MEET.	750.00	310.00	750.00	440.00
BANK FEES	2,000.00	187.00	2,000.00	1,813.00
MISCELLANEOUS	2,000.00	1,993.00	2,000.00	7.00
MEMBERSHIP/LICENSE	0.00	0.00	5,000.00	5,000.00
RESERVE FOR EMERGENCY OPERATION	0.00	0.00	2,500.00	2,500.00
RECORD DESTRUCTION	0.00	0.00	44,750.00	21,573.00
<b>TOTAL</b>	<b>45,750.00</b>	<b>23,177.00</b>		
<b>TOTAL</b>	<b>3,101,895.00</b>	<b>2,823,584.00</b>	<b>2,891,354.00</b>	<b>15,397.00</b>

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## APPROPRIATIONS

GENERAL APPROPRIATIONS	2012		2013	
	Original Budget As Amnd	Actual Expenditures	2013 Proposed Budget	2013 Budget to 2012 Actual \$ Change
<b>PERONNEL</b>				
	1,480,548.00	1,413,435.00	1,400,000.00	-13,435.00
SALARIES	135,975.00	115,168.00	124,440.00	9,272.00
PAYROLL TAXES	240,000.00	234,352.00	287,000.00	32,648.00
HEALTH BEN.	21,000.00	15,908.00	17,450.00	1,544.00
DENTAL	218,000.00	187,690.00	200,000.00	12,310.00
P E R S.	31,864.00	27,760.00	24,920.00	-2,840.00
WORKER'S COMPENSATION	15,000.00	18,118.00	20,000.00	3,882.00
OVERTIME	17,000.00	13,830.00	17,000.00	3,170.00
ON CALL	14,213.00	14,185.00	19,500.00	5,335.00
TEMPORARY	104,000.00	92,815.00	108,000.00	15,385.00
RETIREE BEN.	134,000.00	128,132.00	0.00	-128,132.00
POST-RETIREMENT MEDICAL BENEFITS				
<b>TOTAL</b>	<b>2,411,800.00</b>	<b>2,259,171.00</b>	<b>2,198,310.00</b>	<b>-60,861.00</b>
<b>GRANT PROGRAMS (*INCLUSIVE OF PAYROLL)</b>				
	183,274.00	183,274.00		
CDC X 2011/2012	71,189.00	71,190.00		
CRI-CDC 2011/2012	8,890.00	1,002.00	7,869.00	
HCIA EQEF RESERVE	129,825.00	103,919.00	188,639.00	
CDC 2012/2013	50,908.00	50,972.00	63,920.00	
CRI-CDC 2012/2013	2,402.00	1,021.00	4,400.00	
HPP 2012/2013			137,383.00	
CDC 2013/2014			53,828.00	
CRI-CDC 2013/2014			2,273.00	
HPP 2013/2014			4,000.00	
MRC 2013	650.00	148.00	804.00	
MRC IRONMAN	7,500.00	7,500.00	7,500.00	
RUTGERS' WARFIGHTER PROT.	(1,302.00)	(1,303.00)	0.00	
RUTGERS' APPLIC. TECH				
<b>TOTAL</b>	<b>453,134.00</b>	<b>417,721.00</b>	<b>470,094.00</b>	<b>0.00</b>
<b>OFFICE</b>				
	15,000.00	7,545.00	10,000.00	2,455.00
OFF. SUPPLIES	8,000.00	3,830.00	5,000.00	1,170.00
POSTAGE	4,000.00	3,228.00	4,000.00	774.00
COPIER LEASE	4,800.00	1,144.00	2,500.00	1,356.00
PUB./SUB.	2,000.00	478.00	1,000.00	522.00
LEGAL ADVERTISEMENT	560.00	154.00	200.00	46.00
COOLER RENTAL	4,000.00	2,034.00	10,000.00	7,966.00
OFF./COMP. EQUIPMENT				
<b>TOTAL</b>	<b>36,360.00</b>	<b>18,411.00</b>	<b>32,700.00</b>	<b>14,289.00</b>
<b>TRAVEL</b>				
	5,000.00	2,907.00	4,000.00	1,093.00
CONV. & MEETINGS	12,000.00	5,218.00	8,000.00	2,782.00
AUTO MAINTENANCE	18,000.00	17,010.00	20,000.00	2,990.00
GASOLINE	1,500.00	59.00	1,000.00	941.00
MILEAGE REIMBURSEMENT				
<b>TOTAL</b>	<b>36,500.00</b>	<b>25,194.00</b>	<b>33,000.00</b>	<b>7,806.00</b>
<b>CONTRACTUAL</b>				
	28,000.00	20,270.00	26,000.00	5,730.00
INSURANCE-JIF	20,050.00	18,478.00	19,500.00	1,024.00
AUDITOR	26,000.00	22,929.00	25,000.00	2,071.00
LEGAL	3,500.00	2,874.00	3,500.00	626.00
PAYROLL SERVICE				
WEATHER & EMERG OPERATIONS	1,500.00	1,500.00	1,500.00	0.00
AGREEMENT HARR				
<b>TOTAL</b>	<b>79,050.00</b>	<b>66,049.00</b>	<b>75,500.00</b>	<b>9,451.00</b>

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## ANTICIPATED REVENUE

GENERAL REVENUES	2012		2013	
	Original Budget As Amnd	Actual Revenue	2013 Proposed Budget	2013 Budget to 2012 Actual Change
MUNICIPAL	247,360.00	247,360.00	219,860.00	-27,500.00
USEPA	96,292.00	96,292.00	96,292.00	0.00
RTK	17,575.00	17,575.00	17,575.00	0.00
CEHANJDEP	193,011.00	193,011.00	198,470.00	3,459.00
CEHANJDEP/UST **	29,555.00	29,555.00	52,500.00	22,945.00
CEHANJDEP IDLING (OVERTIME)		0.00	10,000.00	10,000.00
HCIA	129,387.00	129,387.00	133,269.00	3,882.00
COUNTY	854,593.00	854,593.00	1,110,971.00	256,378.00
EBL: Bayonne	1,800.00	1,800.00	1,800.00	0.00
Harrison	600.00	600.00	600.00	0.00
Hoboken	600.00	600.00	600.00	0.00
Kearny	1,200.00	1,200.00	1,200.00	0.00
North Bergen	600.00	600.00	600.00	0.00
Union City	7,200.00	7,200.00	7,200.00	0.00
West New York	3,000.00	3,000.00	3,000.00	0.00
RESERVE	630,487.00	630,487.00	26,958.00	-603,529.00
HRHC EQEF	100,000.00	100,000.00	179,000.00	79,000.00
DEFERRED REVENUE R&C	318,000.00	318,000.00	318,587.00	587.00
MISC. REVENUE	0.00	0.00	19,097.00	19,097.00
HCIA LEGAL & SOFTWARE	8,890.00	1,002.00	7,869.00	0.00
CDC X 2011/2012	183,274.00	183,274.00	0.00	0.00
CDC 2011/2012	71,189.00	71,190.00	0.00	0.00
CDC 2012/2013	129,625.00	103,919.00	188,639.00	0.00
CRI-CDC 2012/2013	50,906.00	50,972.00	63,920.00	0.00
HPP 2012/2013	2,402.00	1,021.00	4,400.00	0.00
CDC 2013/2014	0.00	0.00	137,363.00	0.00
CRI-CDC 2013/2014	0.00	0.00	53,626.00	0.00
HPP 2013/2014	0.00	0.00	2,273.00	0.00
MRC 2013	0.00	0.00	4,000.00	0.00
MRC IRONMAN	650.00	146.00	504.00	0.00
JC LEAD	3,500.00	3,500.00	681.00	-2,819.00
RUTGERS' WARFIGHTER PROT. (TEMPORARY)	7,500.00	7,500.00	7,500.00	0.00
STATE LEAD GRANT	12,500.00	12,500.00	25,000.00	12,500.00
TOTAL	3,101,696.00	3,066,284.00	2,891,354.00	-226,000.00