

**Hudson Regional Health Commission  
Commission Meeting  
March 20, 2025  
10:00 am**

**MINUTES**

**Opening of the meeting:** This meeting was opened at 10:10 AM by President J. Sarnas who declared it had been advertised in accordance with the Open Public Meeting Act, Chapter 231 of the laws of 1975.

**Attendance:**

J. Sarnas  
J. Castro  
C. Cirillo  
P. Bellan-Boyer  
T. Siciliano (alternate)  
N. Tarantino  
S. Tattoli (alternate)  
G. Jeffas  
A. Mansilla  
B. Manso

J. Napolitano, Counsel  
C. Nawrocki, Director

**Absent:**

A. McNair  
V. Rivelli  
S. Cavanaugh  
M. Scutt

**Minutes of the meeting of January 12, 2024** were unanimously approved as written and submitted on motion by P. Bellan-Boyer, second A. Mansilla, abstain C. Cirillo and G. Jeffas (Attachment I).

**Announcements:**

Municipal Contact List Update  
Electronic Display Boards for Municipalities  
Director's Report  
Drone Mosquito and SLF Programs  
Mosquito Lab Demonstrates Drone Spraying

**Expenditures Report for January 16, 2025 through March 15, 2025** was ratified upon motion by G. Jeffas, second J. Castro, and unanimously carried (Attachment II).

**Old Business:**

None.

**New Business:**

**Educational Services Commission Cooperative Pricing System Agreement and Resolution #25-03-07**

C. Nawrocki discussed Educational Services Commission Cooperative Pricing System Agreement and Resolution #25-03-07 for the purchase of goods and services (Attachment III). Upon motion from P. Bellan-Boyer, second G. Jeffas, the resolution unanimously passed.

**Mosquito Program State Equipment Use Agreement and Resolution #25-03-08**

C. Nawrocki discussed the Mosquito Program State Equipment Use Agreement and Resolution #25-03-08 (Attachment IV) for the purpose of designating various State Mosquito Control Commission owned equipment to be utilized by Hudson Regional Health Commission for the purposes of Mosquito Control.

**Auditor Appointment Resolution #25-03-09**

Upon motion by A. Mansilla, second B. Manso, unanimously carried, Resolution #25-03-09 (Attachment V) was approved authorizing the appointment of DeSena and Company for auditing services for the Commission for the year 2024.

**County of Bergen Cooperative Pricing Resolution Agreement and Resolution #25-03-10**

C. Nawrocki discussed an agreement and Resolution #25-03-10 for member participation in the County of Bergen Cooperative Pricing System for the purchase of goods and services (Attachment VI). Upon motion from P. Bellan-Boyer, second J. Castro, the resolution unanimously passed.

**Agreement with City of Hoboken for Opioid Project #25-03-11**

C. Nawrocki discussed an Agreement with city of Hoboken for Opioid Project #25-03-11 (Attachment VII). Upon motion G. Jeffas, second P. Bellan-Boyer, abstain N. Tarantino. The agreement was approved.

**County Environmental Health Act 2025/2026**

C. Nawrocki discussed County Environmental Health Act 2025-2026 during the Board meeting as the application was not available.

**Disposal of Equipment**

C. Nawrocki discussed the disposal of 4.6 Cu Ft American Biotech Supply Vaccine Refrigerator as it no longer maintains proper temperature to store vaccine (Attachment VIII). Upon motion J. Castro, second C. Cirillo. The disposal/selling of refrigerator was approved.

**ITS Contract**

The board reviewed the proposal for IT services which was sent out March 13<sup>th</sup>. MHM Tech Group submitted the only proposal. After discussion, upon motion N. Tarantino, second J. Castro, the board unanimously accepted this proposal, entering into the agreement with an annual threshold \$125,000 for June 2025- May 2026 (Attachment IX).

**IT Interlocal Shared Service Agreement 2025/2026**

C. Nawrocki advised the board of the new IT agreement between Hudson Regional Health Commission and the Essex Regional Health Commission for 2025/2026, in which services will not exceed \$1,000 per month, with a maximum of 10 hours per month as maintenance and emergencies (Attachment X). Some of these include antivirus, network monitoring, security compliance standards, etc. This was unanimously approved, on motion by J. Castro, second G. Jeffas.

There being no further business, upon motion by G. Jeffas, second A, Mansilla, unanimously carried, the meeting was closed at 11:15 a.m.

I, Carrie Nawrocki, Director of Hudson Regional Health Commission do hereby certify that the foregoing

are true minutes of a meeting held on March 20, 2025, in witness whereof I have set my hand

this 26 day of June 2025.

Carrie Nawrocki

Carrie Nawrocki  
Executive Director